



FALL CONFERENCE SCHEDULING-2009

Dear Carnation Parents,

As we complete the second month of school we are approaching Fall Conferences which will be held in the Riverview School District: **Friday, November 20th, Monday, November 23rd & Tuesday, November 24th**. Conferences are a chance for you to learn more about your child's individual progress in school, both socially and academically. It is also a time for the teacher to share recent assessment information, the quarterly progress report, and set goals with you and your child for the first half of the school year.

This form is your opportunity to provide feedback to your child's teacher about the most convenient day/time for you to conference. There are very few evening slots so please indicate if you are able to come at an earlier time. The teachers will then meet to coordinate conferences for students who have siblings in school (see reverse side). Confirmation of your day and time will then be sent to you to inform you of your appointment time. We ask that you make every effort to attend your scheduled conference time or call to reschedule if an emergency arises (425) 844-4550.

PLEASE RETURN THIS FORM TO YOUR CHILD'S TEACHER BY MONDAY, OCTOBER 26th.

If we don't receive a form back we'll assume that you are available at any time available.

We need a form returned for **each** child.

CHILD'S NAME: _____ **GRADE:** _____

TEACHER'S NAME: _____

PARENT(S) NAME: _____

Do you need an interpreter for your child's conference? ___ YES ___ NO

If so, what language? _____

1. Please indicate which days will work for you (check ALL that apply):

___ Friday, November 20th ___ Monday, November 23rd

___ Tuesday, November 24th ___ Any of the above

2. Please indicate which time periods work best for you (check ALL that apply):

___ Before School (8:30-9:00am) ___ Afternoon (1:00-5:00pm)

___ Late Evening (Tues. 24th only—5:00-7:00pm) ___ Any of the above

___ Need to make other arrangements (please call the teacher directly for this).

Comments: _____

(Please list siblings and teachers on the back side of this page)

Fall Conferences Sibling Coordination

Dear Parents,

We realize that many families at Carnation have more than one child attending the school. To assist you we will make every effort to schedule siblings together in consecutive time slots, if that is your preference.

We have found that conferences are much more effective if you are not distracted by other children during your student's conference, so...

**PLEASE MAKE OTHER CHILD-CARE ARRANGEMENTS FOR
SIBLINGS DURING YOUR STUDENT'S CONFERENCE TIME.**

Please list any other children currently attending Carnation, their grade level, and teacher.

1. If you have more than one child attending our school, would you prefer to have your children's conferences scheduled back-to-back, if possible?

YES *NO* *No Preference*

<u>Other Students</u>	<u>Grade Level</u>	<u>Teacher's Name</u>

**Thank you for taking the time to complete this form and returning it to
your child's teacher by Monday, October 26th.**

**Thank you!
Mr. Poage, Principal**

(over please)